



EUROPEAN COMMISSION  
HEALTH AND CONSUMERS DIRECTORATE-GENERAL

Directorate G - Veterinary and International Affairs  
Director

SANCO/G2/EC/FB/kh (2013) 3712607

18.11.2013  
AES (2013) 3506138

FAX TO:	CHIEF VETERINARY OFFICERS (ANIMAL HEALTH) OF ALL 28 MEMBER STATES CHIEF VETERINARY OFFICERS (ANIMAL HEALTH) OF NORWAY, ICELAND AND SWITZERLAND CHIEF VETERINARY OFFICERS (ANIMAL HEALTH) OF SERBIA AND TURKEY CHIEF VETERINARY OFFICERS (ANIMAL HEALTH) OF MOROCCO, RUSSIA, AND TUNISIA	PRESET
COPY TO:	PERMANENT REPRESENTATIONS OF ALL 28 MS MISSIONS OF NORWAY, ICELAND AND SWITZERLAND MISSIONS OF SERBIA AND TURKEY MISSIONS OF MOROCCO, RUSSIA, SERBIA, AND TUNISIA	PRESET
	DG HEALTH AND CONSUMERS:	PRESET
	MRS. P. TESTORI COGGI	
	MR. M. HUDSON	
	MR. M. SCANNELL	
	MR. B. VAN GOETHEM	
	MR L. TERZI	
	MR A. LADDOMADA	
	MR A.-E. FUESSEL	
	MR F. REVIRIEGO GORDEJO	

THE EUROPEAN COMMISSION OF THE EU INVITES THE CHIEF VETERINARY OFFICERS OF THE MEMBER STATES STATED ABOVE TO NOMINATE REPRESENTATIVES TO ATTEND THE FOLLOWING MEETING:

THE EUROPEAN COMMISSION HAS THE HONOUR TO INVITE EXPERTS FROM ICELAND, MOROCCO, NORWAY, RUSSIA, SERBIA, SWITZERLAND, TURKEY AND TUNISIA AS OBSERVERS FROM THE APPROPRIATE DEPARTMENTS TO ATTEND THE FOLLOWING MEETING:

I.	DG:	HEALTH AND CONSUMERS, UNIT G.2
	TITLE OF MEETING:	<b>JOINT MEETING OF THE NATIONAL REFERENCE LABORATORIES FOR AFRICAN HORSE SICKNESS AND BLUETONGUE</b>
	LOCATION:	CCAB – CENTRE ALBERT BORSCHETTE RUE FROISSART 36 – ROOM: AB-0B

		1040 BRUSSELS
	DATE:	<b>02 DECEMBER 2013</b>
	TIME:	10.00 – 18:00h

II A. THE COMMISSION WILL, IN ACCORDANCE WITH ITS RULES, BEAR THE EXPENSES OF **TWO EXPERTS** PER MEMBER STATE:

TRAVEL EXPENSES YES (ECONOMY FLIGHT OR FIRST CLASS TRAIN)  
(TAXI FARES WILL NOT BE REIMBURSED)  
SUBSISTENCE EXPENSE NO

**"WE WOULD LIKE TO INFORM YOU THAT THE COMMISSION'S SERVICES HAVE DECIDED THAT THE REIMBURSEMENT OF TRAVEL COSTS FOR GOVERNMENT EXPERTS CAN ONLY BE MADE ON THE ACCOUNT OF THEIR MINISTRY AND NOT ON A PRIVATE ACCOUNT. MAY WE KINDLY ASK YOU TO CHECK THE BANK ACCOUNT WHICH IS ON YOUR STICKER.**

**IF YOU HAVE BEEN USING YOUR PRIVATE ACCOUNT FOR THE REIMBURSEMENT OF YOUR TRAVEL COSTS UP TO NOW, PLEASE PROVIDE THE COMMISSION WITH THE BANK DETAILS OF YOUR MINISTRY. IF YOUR STICKER MENTIONS THE BANK ACCOUNT OF YOUR MINISTRY, NO ADDITIONAL INFORMATION WILL BE NEEDED."**

EACH EXPERT WILL NEED TO PROVIDE TO THE COMMISSION DEPARTMENTS THE JUSTIFYING DOCUMENTS ALLOWING THE REGISTRATION IN THE ACCOUNTS OF THE ENTITY THAT THE EXPERT REPRESENTS, AND THE DETAIL OF THE BANK ACCOUNT ON WHICH THE REIMBURSEMENT OF EXPENSES WILL HAVE TO BE CARRIED OUT.

**WITHOUT THIS/THESE DOCUMENT(S) THE COMMISSION SERVICES WILL NOT BE ABLE TO CARRY OUT THE REIMBURSEMENT OF EXPENSES. THIS INFORMATION SHOULD BE PROVIDED BY THE EXPERT ONLY ONCE.**



Copy of  
reimburse\_en.xls



Copy of  
financial\_en.xls

II.B FOR ICELAND, MAROCCO, NORWAY, RUSSIA, SERBIA, SWITZERLAND, TURKEY AND TUNISIA

I HAVE THE HONOUR TO INVITE TWO GOVERNMENT EXPERTS FROM YOUR COMPETENT AUTHORITY TO ATTEND THE WORKING GROUP MEETING

TRAVEL EXPENSES NO  
SUBSISTENCE EXPENSES NO

### III. PRELIMINARY AGENDA:

- I. ANUAL MEETING OF THE NATIONAL REFERENCE LABORATORIES FOR BLUETONGUE (10.00-13.00)
  - WELCOME
  - CURRENT BT SITUATION AND WORK OF THE EURL
  - BTV PROFICIENCY TEST RESULTS
  - RING TRIAL OPEN DISCUSSION
  - RATIONALLY DESIGNED VACCINES FOR BTV USING REVERSE GENETICS
  - BTV SITUATION IN ITALY
  - EMERGENCE OF BTV-1 IN CORSICA
  
- II. ANUAL MEETING OF THE NATIONAL REFERENCE LABORATORIES FOR AFRICAN HORSE SICKNESS (14.00-17.00)
  - WELCOME
  - RESULTS OF THE PROFICIENCY TEST- PCR 2013
  - PROFICIENCY TEST DISCUSSION
  - RATIONALLY DESIGNED VACCINES FOR ORBIVIRUSES USING REVERSE GENETICS
  - PROGRESS IN THE RETROSPECTIVE STUDY: AHS SPANISH OUTBREAK 1987-90
  - WORKING PLAN 2014
  - GENERAL DISCUSSION AND CLOSING
  
- IV. PLEASE NOTE THAT THE MEETING WILL BE CONDUCTED IN ENGLISH (NO INTERPRETATION)
  
- V. THE FAX NUMBER FOR THE MEETING IS +32 2 295 31 44  
TELEPHONE NUMBERS CONTACT PERSONS: EWA CAMARA +32 2 298 77 01;  
FRANCESCO BERLINGIERI +32 2 299 43 61
  
- VI. FOR SECURITY REASONS PARTICIPANTS ARE REQUESTED TO PRESENT THIS INVITATION AT THE RECEPTION DESK OF THE BUILDING
  
- VII. PRIVACY STATEMENT

Personal data related to this invitation will be processed under the responsibility of the Head of Unit G2, European Commission's Directorate-General for Health and Consumers, in accordance with Regulation (EC) n° 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

The purpose of the processing is the management of the meeting, including management of: lists and mailings-lists for contacts, invitations, participants, distribution of reports, follow-up meetings and actions, news and publications; photographs/pictures, presentations; publication on the internet/intranet.

Personal data collected and further processed are:

- Data necessary for the organisation and management of the meeting, such as gender (needed for the right title)/name/surname/profession/ postal and e-mail addresses/ phone number/fax number, etc.;
- Identity/passport n°/date of birth (for access control purpose by security guards to the Commission's premises – see [DPO-508](#))

- Information about the form of transport used and accommodation, banking information (for the reimbursement of travel expenses – see [DPO-372](#));
- If you are invited as a member/observer of a Commission Experts Group, some of your personal data (listed in the Notification [DPO-2194 Register of Expert Groups](#)) will be made publicly available in the Commission's Register of Expert Groups (<http://ec.europa.eu/transparency/regexpert/>) for as long as the membership upholds and/or until removal from the public site is requested, in view of the transparency policy of the European Institutions and the need to inform the public of the identity and qualifications of the experts advising the Institution.

Access to all personal data information collected in the context of this meeting is only granted through UserID/Password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are the chairman and the secretary of the meeting, both supported by a team in the operational services inside the DG.

Your personal data will be part of a list of contact details shared internally amongst the Commission services for the purpose of contacting data subjects in the future in the context of the Commission's activities. If you do not agree with this, please contact us using the Contact Information mentioned in the invitation letter and explicitly specifying your request.

**Recourse:** Complaints, in case of conflict, can be addressed to the [European Data Protection Supervisor](#).

BERNARD VAN GOETHEM  
DIRECTOR

