



GRANT DECISION APPROVING THE ANNUAL WORK PROGRAMMES AND ESTIMATED BUDGETS OF THE EU REFERENCE LABORATORIES - TEMPLATE

28 November 2014
PAFF Committee

S. Gervis - Food Chain and Animal Health Expenditure
DG Health and Consumers



Legislation

Regulation (EU) No 652/2014 – **Food and feed financial regulation**

➤ in particular Article 30 (European Union reference laboratories) which stipulates the following:

"1. Grants may be awarded to the European Union reference laboratories referred to in Article 32 of Regulation (EC) No 882/2004 for the costs they incur to implement the work programmes approved by the Commission.





Legislation

2. The following costs may be eligible for grants under paragraph 1:

- (a) costs of personnel, regardless its status, directly involved in activities of the laboratories which are carried out in their capacity of Union reference laboratory;
- (b) cost of capital equipment;
- (c) cost of consumables;
- (d) cost of shipment of samples, missions, meetings training activities."





European
Commission

Timing

YEAR N - 1

FEBRUARY / APRIL

- Discussion on priorities to be adopted through the Work Programme
- Setting out (conf. art. 36.2 of CFF):
 - Objectives
 - Expected results
 - Priorities
 - Method of implementation
 - Evaluation criteria
 - Funding rate
 - Eligible measures and costs

MAY / JUNE

- Adoption of Commission Work Programme through implementing act, also serving as financing decision
 - Publication
- For 2015, the Commission Work Programme was adopted on 24 July 2014 and published on 26 July 2014 (OJ C244)

BEGINNING JULY

- Letter sent by Commission to EU Reference Laboratories for submission of work programmes and estimated budgets in accordance with the Commission Work Programme.

SEPTEMBER / DECEMBER

- Receipt of all work programmes and estimated budgets from EU Reference Laboratories
- Assessment of work programmes and estimated budgets through bilateral meetings (financial unit – operational units)

YEAR N

JANUARY

- Award decision
- Grant decision
- Notification letter to EU Reference Laboratories and copy to MS Perm Reps

THROUGHOUT THE YEAR

- Prefinancing

YEAR N + 1

END MARCH

- Submission of final reports and payment requests

APRIL / JUNE

- Technical evaluation (assessment of the final reports from EURLs)
- Financial evaluation (assessment of the cost claim eligibility)
- Payments



Structure (1)

Art. 1 – Purpose of the Grant

- One Legal Entity (*beneficiary*)
- But, in some cases, more than one EU reference laboratory

Example:

- *CEFAS*
- *EURL for crustacean diseases*
- *EURL for monitoring of bacteriological and viral contamination of bivalve molluscs*

Art. 2 – Duration

- from 1/1/2015 to 31/12/2015





Structure (2)

Art. 3 – **Financing the action**

- Maximum amount of the grant
- Reimbursement of 100% of the eligible costs actually incurred within the categories of costs defined in Art. 30 of Reg. 652
- A flat-rate of 7% of actual eligible costs, calculated on the basis of all the direct costs listed in Art. 30 of reg. 652, shall be added





Structure (3)

Art. 4 – **Payment arrangements and submission of reports**

- Standard conditions with one change regarding pre-financing: the rate of pre-financing will be 50% instead of 70%

Art. 5 – **Bank account**

Art.6 – **General and administrative provisions**

- Contact details for communications

Art. 7 – **Order of precedence and ANNEXES**





ANNEXES (1)

ANNEX I - **General conditions for the funding of national programmes**

- Standard document

ANNEX II – **Work programme**

- Description of the action, objectives and expected outputs
- Any other relevant information





ANNEXES (2)

ANNEX III – Estimated budget

- Estimated budget presented by activity, on one side,
- Estimated budget presented by items (staff costs, capital equipment etc.), on the other side
- **One change: all amounts to be submitted in euros**

ANNEX IV – Rules of expenditure eligibility

No change





ANNEXES (3)

ANNEX V – Financial report

- Financial report presented by activity, on one side,
- Financial report presented by items (staff costs, capital equipment etc.), on the other side
- **One change: all amounts to be submitted in euros**



ANNEXES (4)

ANNEX IV – **Technical report**

It should contain at least:

- The starting and end dates of implementation of the activities,
- A description of the activities and sub-activities,
- The level of achievement of the objectives and technical difficulties,
- Any other relevant information





Document still under internal revision with the other Commission Services

Updated information will be provided later

THANK YOU FOR YOUR ATTENTION

