



EURLs PLANT HEALTH EXPERT GROUP

FINANCIAL ASPECTS

I - INTRODUCTION

When European Union reference laboratories are designated, they may be awarded grants for the costs they incur to implement the work programmes approved by the Commission.

Which costs may be eligible ?

In compliance with Article 30 of Regulation (EU) No 652/2014 of the European Parliament and of the Council of 15 May 2014, the following costs may be eligible:

*Costs of personnel, regardless its status,
directly involved in activities of the laboratories
which are carried out in their capacity of Union
reference laboratory;*

Cost of capital equipment;

Cost of consumables;

*Cost of shipment of samples, missions,
meetings, training activities.*

II - FINANCING PROCEDURE

FLOWCHART OF THE PROCEDURE

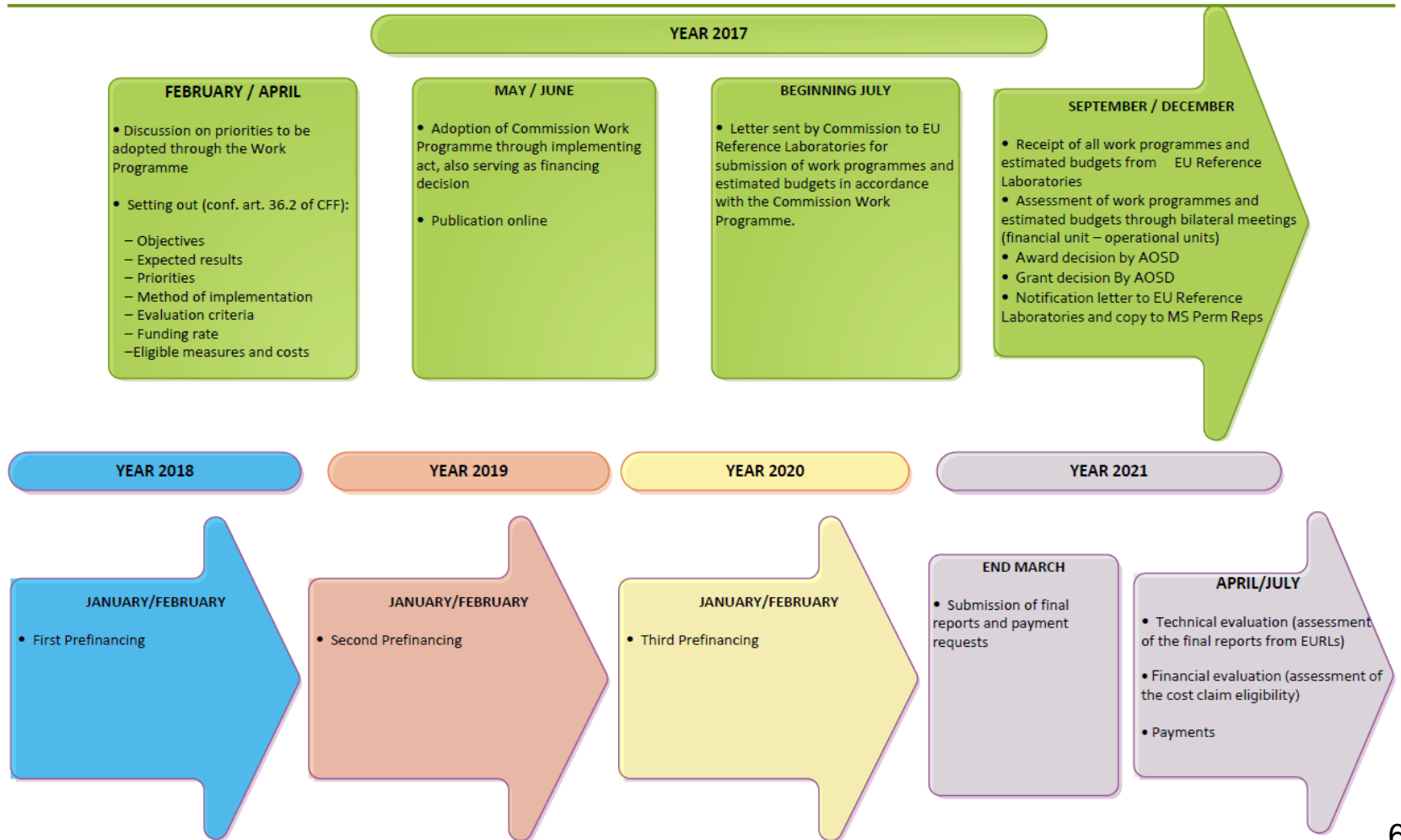
for the next exercise 2018-2020



European Commission

EU REFERENCE LABORATORIES

FLOWCHART on procedure for financing annual work programmes (Art. 30 of Regulation 652/2014)



WHAT ABOUT EURLs for PLANT HEALTH ?

*The **EURLs for Plant Health** will join the EURLs network and may receive **grants as of 1 January 2019**.*

Steps of the financing procedure will be shorter as the Commission Work Programme constituting financing decision will already be adopted in 2017 in the framework of the three-year-exercise 2018-2020.

As regards EURLs for Plant Health the process will start beginning of July 2018 with a letter sent by the Commission to the EURLs for plant health requesting the submission of work programmes and estimated budgets in accordance with the Commission Work Programme.

Then we follow the above-mentioned flowchart. To be noted that there will be two requests for pre-financing instead of three as the exercise will start one year later.

EURL Work Programme/Estimated budget/Reporting

Work Programme:

Will be set up in collaboration with "your" desk officer;

Will be drawn up in compliance with the objectives and the expected outputs stipulated in the Commission Work Programme;

Will be split per activity.

Estimated budget:

Presented on one side per activity;

Presented on the other side per heading (staff, consumables, capital equipment ...);

In addition a detailed presentation of staff costs per activity is requested (category/qualification of staff – scientist, technician ... -, time spent on the activity by each staff member, gross monthly salary).

Templates to be filled in will be available.

Reporting:

An interim technical report will be requested after 12 months of implementation (if a second pre-financing is requested in 2020 as shown in the flowchart, the payment can be done only on approval of the interim technical report by "your" desk officer);

A final technical report will be requested together with the financial report in 2021 as shown in the flowchart (financial report per activity, per heading and detailed report on staff costs per activity).

Miscellaneous

BREAKDOWN OF COSTS

For your information here is a breakdown of the costs incurred by EURLs splitted by headings:

<i>Heading</i>	<i><u>%</u></i>	<i>Heading</i>	<i><u>%</u></i>
<i>Staff</i>	<i>68</i>	<i>Missions</i>	<i>1</i>
<i>Subcontracting</i>	<i>3</i>	<i>Compar. Tests</i>	<i>2</i>
<i>Capital equipt</i>	<i>4</i>	<i>Training activities</i>	<i>1</i>
<i>Consumables</i>	<i>15</i>	<i>Workshop</i>	<i>6</i>

These data are based on payments regarding 2014 activities.

THANK YOU VERY MUCH.