

MS-CA users processing notifications and emergency authorisations

ESFC guide to Plant Protection Products (PPP)

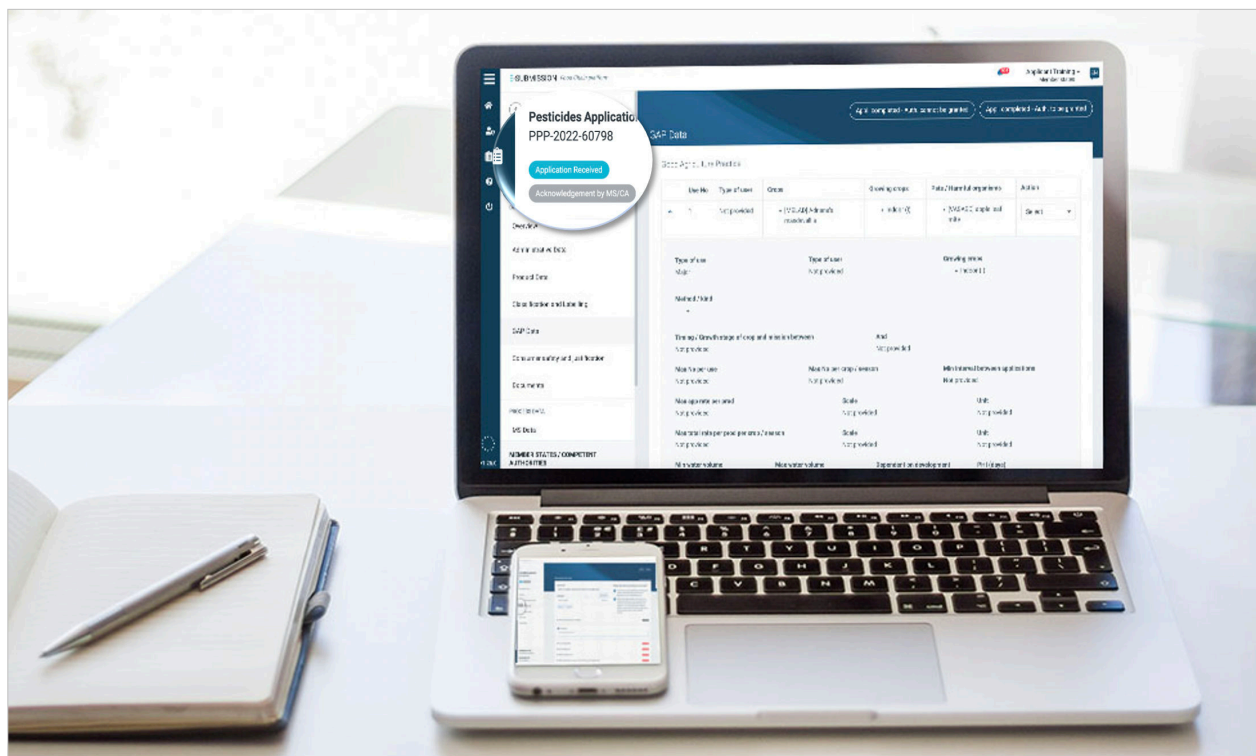
PPP v 9.16.0
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1 Welcome to the ESFC



The platform enables a Member State (Member State Competent Authorities – MS-CA) user to create Notifications ([Create notification under Article 36 or 44 \[12\]](#)) according to **Article 44(4) of Regulation (EC) No 1107/2009**, and **Article 36(3) of Regulation (EC) No 1107/2009** to:

- Notify an amendment to an authorisation (Article 44(4))
- Notify a withdrawal of an authorisation (Article 44(4))
- Rejection of a zonal application (Article 33)
- Rejection of a mutual recognition (Article 40)

The platform also allows the MS-CA to authorise emergency authorisation ([PPP Emergency applications \[17\]](#)) – or PPPEA – according to **Article 53 of Regulation (EC) No 1107/2009** for the placing on the market of plant protection products, in special circumstances and derogating from the regular authorisation process, for a period not exceeding 120 days and for limited and controlled use, where such a measure is necessary because of a danger which cannot be contained by any other reasonable means.

The recipient MS-CA **must inform the Commission and other MS-CAs** when granting or refusing emergency authorisations for PPP in accordance with Article 53. Detailed information about the situation and any measures taken to ensure consumer safety should

be provided. The E-Submission Food Chain platform (ESFC) enables Applicants and MS-CAs to input emergency requests and assessment outcomes. Emergency authorisations granted by MC-CA will be **electronically available** and **publicly accessible** on the [EU Pesticides database](#).

European Commission (EC) and other (non-recipient) MS-CA users have read-only access to all such applications.

OPEN THE PLATFORM: 



NOTE

Paragraphs 1 to 3 of Article 53 of Regulation (EC) No 1107/2009 shall not apply to plant protection products containing or composed of genetically modified organisms unless such release has been accepted in accordance with Directive 2001/18/EC.

2 Logging in

To access the ESFC platform, you need an **EU Login**. The European Commission Authentication Service (ECAS) allows users to access a wide range of Commission information systems and services, using a single username and password. If you do not have an EU Login account linked to your work email address, please follow the instructions [here](#).

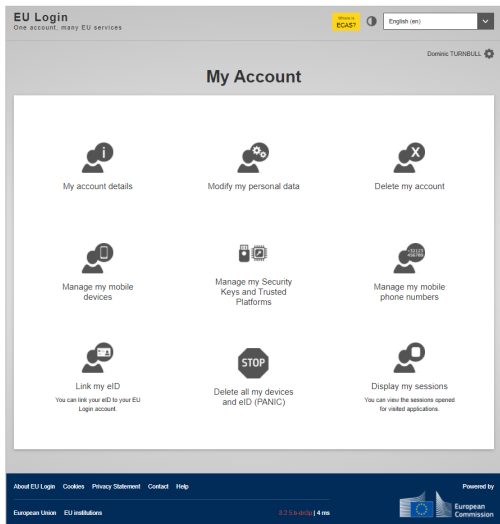


IMPORTANT

To access the Emergency PPP domain on ESFC, you need to have or create your profile in [SAAS \[4\]](#).

To set up your new EU Login account, begin [here](#). If you already have a user account for EU Login, you can log directly into the ESFC platform via [this link](#):

To change your EU Login password or edit your EU authentication login account, click [here](#).



NOTE

The account will become inactive after six months if not used, but still accessible. You will be prompted to create a new password.

2.1 SAAS registration

Go to the [SANTE Authentication and Authorisation System \(SAAS\)](#). SAAS links your EU Login account to the ESFC platform by assigning a User Access Profile. After you are successfully authenticated by EU-Login and your SAAS 'PEST' access profile **is verified**, you will have access to the Emergency PPP authorisations on ESFC and be able to view (or create) applications.

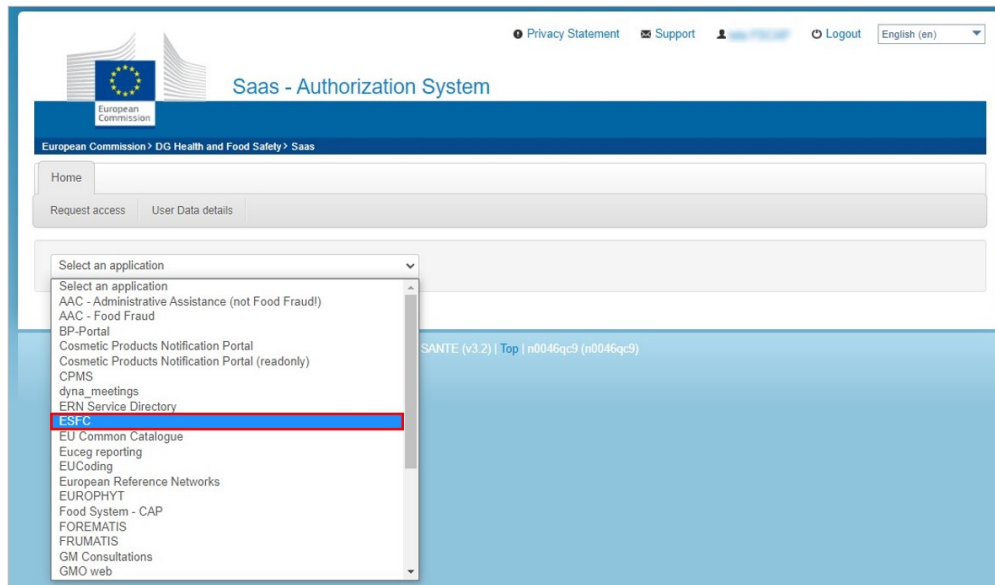


NOTE

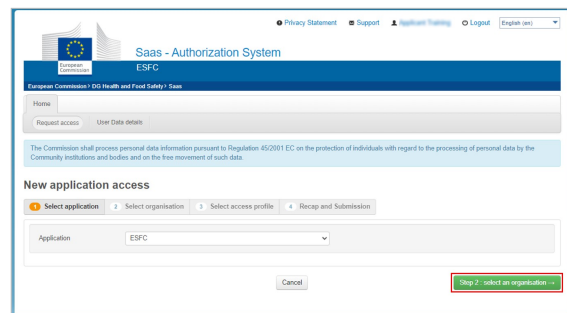
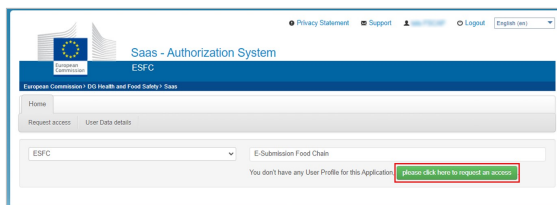
To log into SAAS, you will first be redirected to EU Login to log in your credentials. After entering your EU Login, you will be redirected back to the SAAS homepage.

1. Select 'ESFC' as the intended platform.

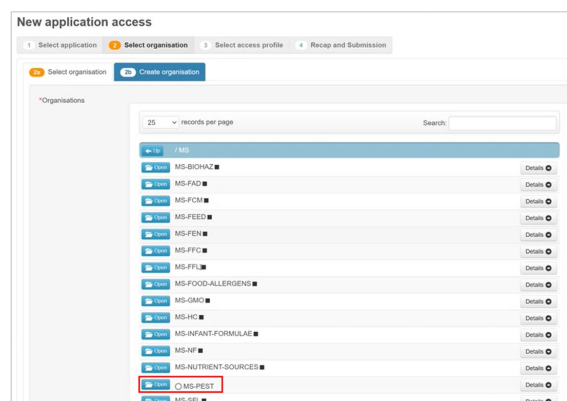
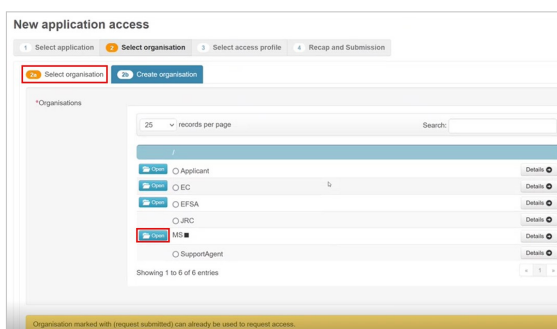
MS-CA users processing notifications and emergency authorisations



2. If you have no profile already set up, click 'Request profile', and then select your organisation (i.e. your MS-CA).



3. Select a **MS** folder (note the EC, EFSA and Applicant paths), then select **MS-PEST**.



4. Now within Pesticides, request access to one or multiple **Member States** for which you will create notifications, then select the appropriate MS-CA for each, if registered. This selection will populate the pull-down list of Member States when you create the notification. Click **Select an access profile**.

MS-CA users processing notifications and emergency authorisations

The left screenshot shows a sidebar menu with a list of countries: AT, BE, BG, CY, CZ, DE, DK, EE, ES, FI, FR, GR. The 'AT' option is highlighted with a red box. The right screenshot shows the 'New application access' form. It has four steps: 1. Select application, 2. Select organisation, 3. Select access profile, 4. Recap and Submission. In step 2, a list of organisations is shown, with 'AT_AGES' and 'AT_BMIF' highlighted by red boxes. At the bottom right, the 'Step 3: select an access profile' button is highlighted with a red box.



NOTE

If your 'organisation' (i.e. your Competent Authority) is not registered, please contact Support who can add it.

5. Select the access rights you need. Click **Type a comment**.

The screenshot shows the 'New application access' form at step 3: 'Select access profile'. The form has a table with columns 'Name', 'Status', and 'Description'. The table contains the following rows: 'Applicant' (unchecked), 'EFSA-read' (unchecked), 'EFSA-write' (unchecked), 'MS-read' (checked), and 'MS-write' (checked). At the bottom right, the 'Step 4: type a comment' button is highlighted with a red box.

6. Enter an optional comment. Click **Submit request access**.

The screenshot shows the 'New application access' form at step 4: 'Recap and Submission'. It displays a 'Summary' section with the following information: Application: ESFC, Organisation: AT_AGES, Access Profile: MS-read, MS-write. Below the summary is a 'Comments' section with a text area. At the bottom right, the 'Submit request access' button is highlighted with a red box.

7. Your request screen shows. Once access has been granted, you'll see your updated profile screen. We recommend you return to the page after 48 hours if you receive no notification. For significant delays, contact Support.

MS-CA users processing notifications and emergency authorisations

The screenshot shows the 'Saas - Authorization System' interface. At the top, there is a navigation bar with links for Privacy Statement, Support, Test New user, Logout, and English (en). Below the navigation bar, there is a success message: 'Success: Your request for the access was created successfully. This request has to be validated by an administrator before it is activated. (Note: during saving some special characters may have been removed)'. Below the message, there is a table of user profiles. The table has columns for Status, Organisation, and Access Profile. The first row shows a user with Status 'requested', Organisation '/ MS / MS-PEST / AT / APP-RECIPIENTS / AT_AGES', and Access Profile 'MS-read [requested]'. The table is showing 1 to 1 of 1 entries.

The screenshot shows the 'Saas - Authorization System' interface. At the top, there is a navigation bar with links for Privacy Statement, Support, Test New user, Logout, and English (en). Below the navigation bar, there is a table of user profiles. The table has columns for Status, Organisation, and Access Profile. The first row shows a user with Status 'active', Organisation '/ MS / MS-PEST / AT / APP-RECIPIENTS / AT_AGES', and Access Profile 'MS-read [requested]'. The table is showing 1 to 1 of 1 entries.



NOTE

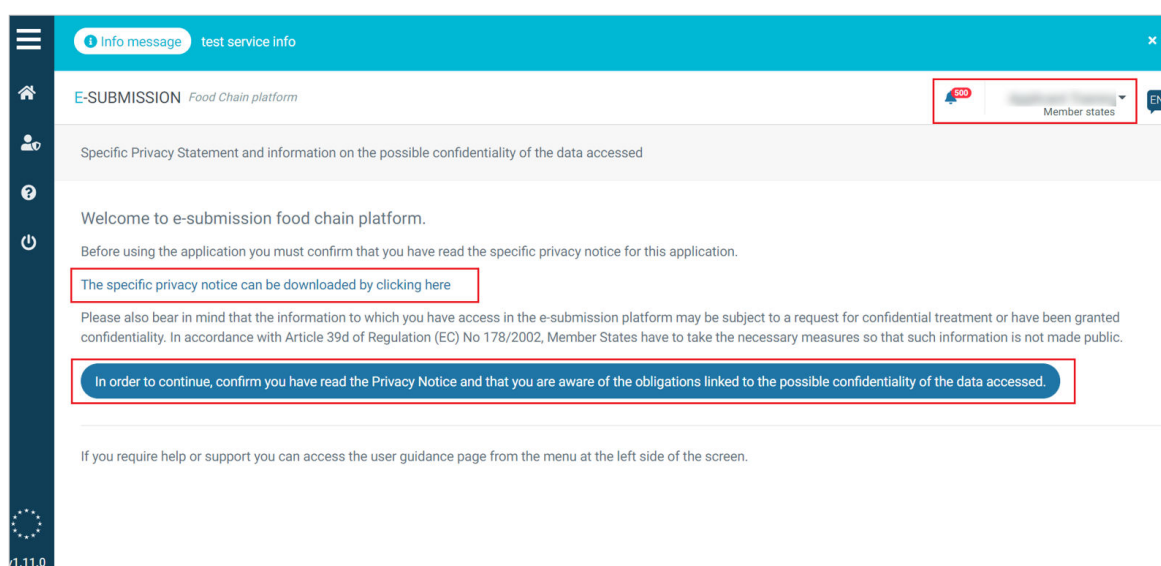
For technical issues regarding the functioning of SAAS, please contact: **SANTE-SAAS2DEV@ec.europa.eu**

For issues related to EU Login, please contact the IT Helpdesk of DG SANTE: **ec-helpdesk-IT@ec.europa.eu**

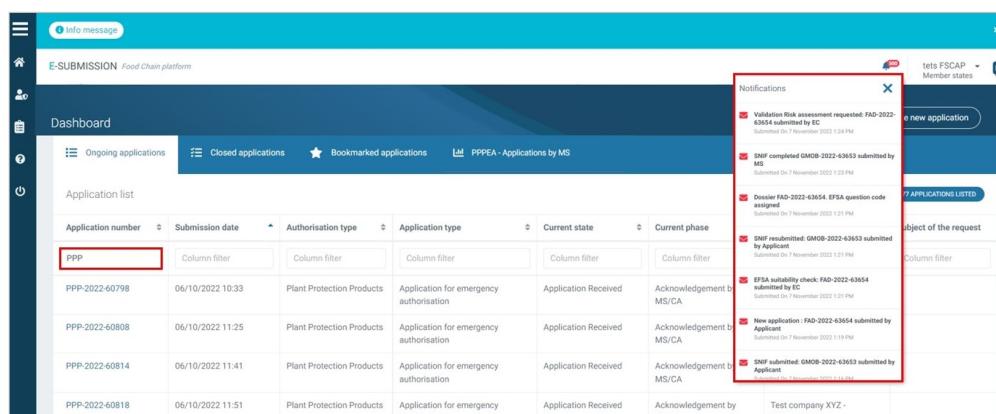
For PPP support, please contact: **sante-e-submission-food-chain@ec.europa.eu**

3 Using the ESFC platform

- To access the platform, all MS-CA users must confirm that they have read the **Privacy Notice**. This agreement is because applications may contain confidential data, personal information, or content provided without Applicant-owned intellectual property rights.
 - Remove the top blue info-bar maintenance messaging by clicking the 'x'.
 - Click the confirmation that you have read the Privacy Notice. This requirement applies to all MS-CA users, not just those from the recipient member state.



- The user's profile determines which submitted application are displayed. You can sort the dashboard content using the top-row fields.
 - Either type the application number or click on the application in the notifications dropdown.



- The **PPPEA Applications overview** tab displays the EC-wide statistics, as captured by ESFC, for dossiers received and managed by each MS-CA. Click on a value, in this case Belgium published authorisations.

Status	BE	NO	AT	CY	BG	GR	HR	HU	EE	IT	DE	LU	DK	NL	Total
Application Received	112	8	2	1	1	1	1	1	0	0	0	0	0	0	127
Authorisation Granted										0	0	0	0	0	44
Authorisation not granted										0	0	0	0	0	11
Authorisation Published										0	0	0	0	0	75
Draft										1	2	1	1	1	468
Withdrawn										0	0	0	0	0	14
Total										1	2	1	1	1	

Status	BE	NO	AT
Application Received	112	8	2
Authorisation Granted	26	18	0
Authorisation not granted	8	3	0
Authorisation Published	61	14	0
Draft	323	94	39

- A full overview is provided for that Member State and authorisation type.

Application number	Question Number	Recipient	Submission date	Authorisation type	Application type	Current state	Current phase	Current deadline	RFI deadline	Applicant/Company name	Subject of the request
PPP-2023-69080		BE	06/01/2023 11:51	Plant Protection Products	Application for emergency authorisation	Authorisation Published	Process Finished			BASF, Name	Default text
PPP-2023-69528		BE	11/01/2023 15:48	Plant Protection Products	Application for emergency authorisation	Authorisation Published	Process Finished			BASF	Ha Ha Ha
PPP-2023-69553		BE	11/01/2023 16:53	Plant Protection Products	Application for emergency authorisation	Authorisation Published	Process Finished			BASF	Ha Ha Ha

4 Access management

Application number	Submission date	Authorisation type	Application type	Current state	Current phase	Applicant/Company name	Subject of the request
PPP-2022-60798	06/10/2022 10:33	Plant Protection Products	Application for emergency authorisation	Application Received	Acknowledgement by MS/CA	BASF	
PPP-2022-60808	06/10/2022 11:25	Plant Protection Products	Application for emergency authorisation	Application Received	Acknowledgement by MS/CA	Test company XYZ - 06/10/2022	
PPP-2022-60814	06/10/2022 11:41	Plant Protection Products	Application for emergency authorisation	Application Received	Acknowledgement by MS/CA	Test company XYZ - 06/10/2022	
PPP-2022-60818	06/10/2022 11:51	Plant Protection Products	Application for emergency authorisation	Application Received	Acknowledgement by MS/CA	Test company XYZ - 06/10/2022	

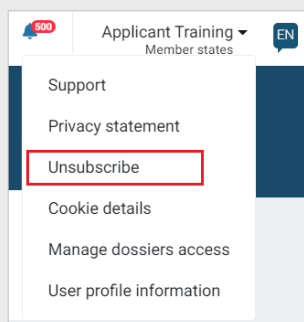
The **ESFC dashboard** presents users with all ongoing, withdrawn and closed applications based on the domain selection in SAAS (with bookmark, archive, closed applications and PPPEA listings available to MS-CA and EC users).

Each recipient MS-CA has a functional mailbox which receives notifications of activity. Also, individual users attached to that 'organisation' in SAAS receive notifications via their own email address. To add additional users to an application, email the ESFC support team directly on: sante-e-submission-food-chain@ec.europa.eu. (The 'Manage dossiers access' button only applies to the Applicant user.)



NOTE

The '**Unsubscribe**' option in the user pull-down list will remove your personal email address as a recipient of notification pings. It **does not** affect the functional mailbox reception of the notifications.





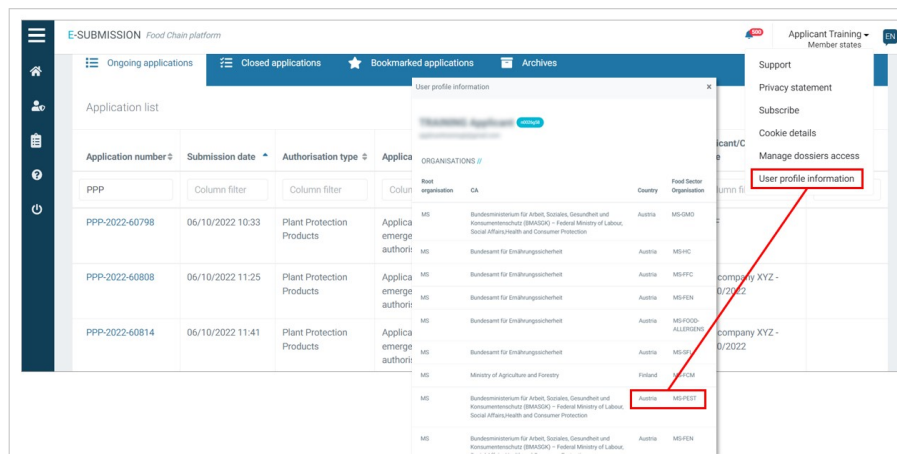
IMPORTANT

Multiple users from the same MS-CA can access and work on the same application at once. It is important that there is some coordination because the platform currently does not limit access or flag parallel inputs. This means that for now, there is a risk of input overlaps (when the application is not in read-only mode).

4.1 Manage your profile

If you have logged into the ESFC platform successfully, but you do not see the correct (or any) applications, check that your profile is correct. Are you associated with the correct organisation and domains – i.e. MS-CA and PEST?

1. Check that your profile is correctly listing the appropriate domains. This can be done at the application library screen, or within an application.
 - Click the top-right corner and select 'User Profile Information'.



2. To amend the information, email a request to: sante-e-submission-food-chain@ec.europa.eu

5 Create notification under Article 36 or 44

The MS-CA creates, and can later update, their PPP notifications.

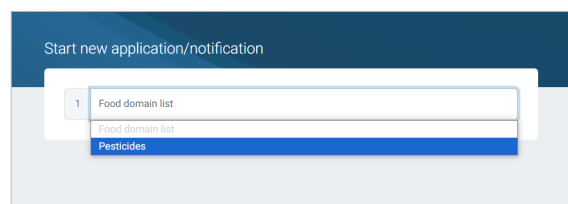
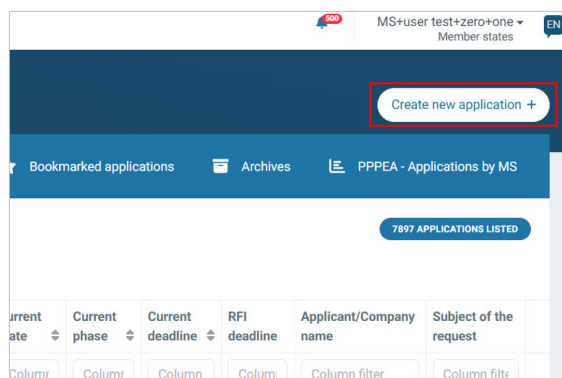
PPP36 and PPP44 notification access

Draft notifications can be edited by the MS-CA users from the same MS-CA.

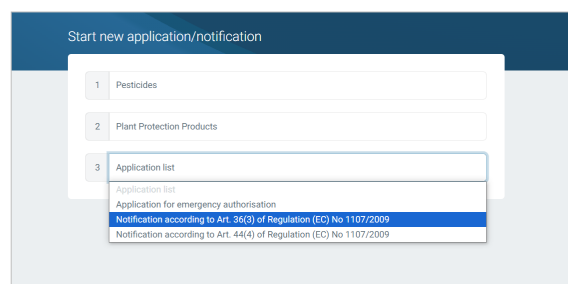
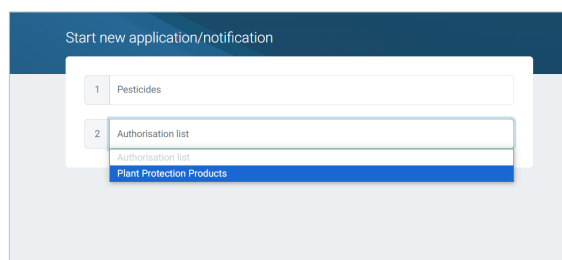
Submitted notifications are visible for all MS-CA and EC users.

Notification in **Update** status can be updated by the MS-CA users from the same MS-CA.

1. Click **Create new application** and select **Pesticides** from the domain dropdown.



2. Select **Plant Protection Products**, then choose the notification type.



3. Select the Member State and its relevant Competent Authority. The Recipient Member State pull-down list will only display the country(ies) that are configured to your profile in SAAS. Now press **Start Process**.

Start new application/notification

- Pesticides
- Plant Protection Products
- Notification according to Art. 36(3) of Regulation (EC) No 1107/2009
- Belgium
- Recipient organisation/Competent Authority
 Federal Public Service of Health, Food Chain Safety and Environment (FPS HFCSE)

Start new application/notification

- Pesticides
- Plant Protection Products
- Notification according to Art. 36(3) of Regulation (EC) No 1107/2009
- Belgium
- Federal Public Service of Health, Food Chain Safety and Environment (FPS HFCSE)

Start process

Once the application/notification is created, the food domain, authorisation type and application type cannot be changed. Please ensure that the selection you have made is correct before clicking 'Start process'.

5.1 Complete notifications content

- The notification code appears top-left, comprised of: PPP44-YYYY-nnnnn (and PPP36-...). This is still in *draft* state and can be deleted via the dashboard. In the first field of both, specify the notification type – here within an Article 44(4) notification.

E-SUBMISSION Food Chain platform

MS+user test+zero+one Member states

Pesticides Notification
PPP44-2025-152589

Notification in Draft

Search in dossier

DOSSIER DATA

Product Data

Documents

MEMBER STATES / COMPETENT AUTHORITIES

Belgium

Federal Public Service of Health, Food Chain Safety and Environment (FPS HFCSE)

AUTHORISATION TYPE

Plant Protection Products

APPLICATION TYPE
Notification according to Art. 44(4) of Regulation (EC) No 1107/2009

Product Data

Notification Type *

search for a notification type

Article 44(4) to notify an amendment to an authorisation

Article 44(4) to notify a withdrawal of an authorisation

Trade name of Plant Protection Product *

Authorisation number * Authorisation holder *

Type of formulation *

Active substance(s) * Content * Unit *

Select Enter a content Select

Action Taken *

Action Taken

2. Specify the notification type – here within an Article 36(3) notification.

The screenshot shows the 'E-SUBMISSION Food Chain platform' interface. On the left sidebar, the 'APPLICATION TYPE' section is highlighted with a red box, showing 'Notification according to Art. 36(3) of Regulation (EC) No 1107/2009'. The main form area is titled 'Product Data' and contains several fields. The 'Notification type *' field is highlighted with a red box, showing a search bar and two options: 'Article 36(6) to notify a rejection of a zonal application (Article 33)' and 'Article 36(6) to notify a rejection of a mutual recognition application (Article 40)'. Other fields include 'Reference Member State' (set to Belgium), 'Date of authorisation in reference Member State' (2025-03-08), and 'National application number'.

3. Complete the **Product Data** fields. Note the mandatory fields identified by an asterisk.

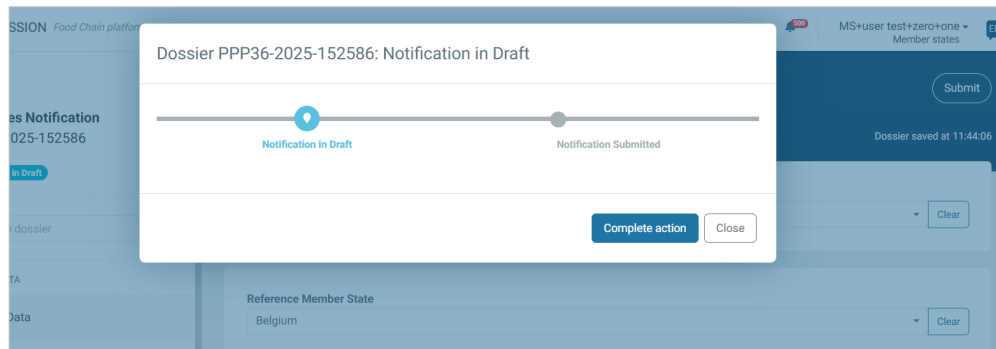
4. Upload any supporting documents or documents referred to in the free-text fields, and label them accordingly. Make sure the content does not contain personal or confidential information. Now click **Submit**.

The notification will be validated and any errors, flagged in orange, must be addressed before a successful submission.

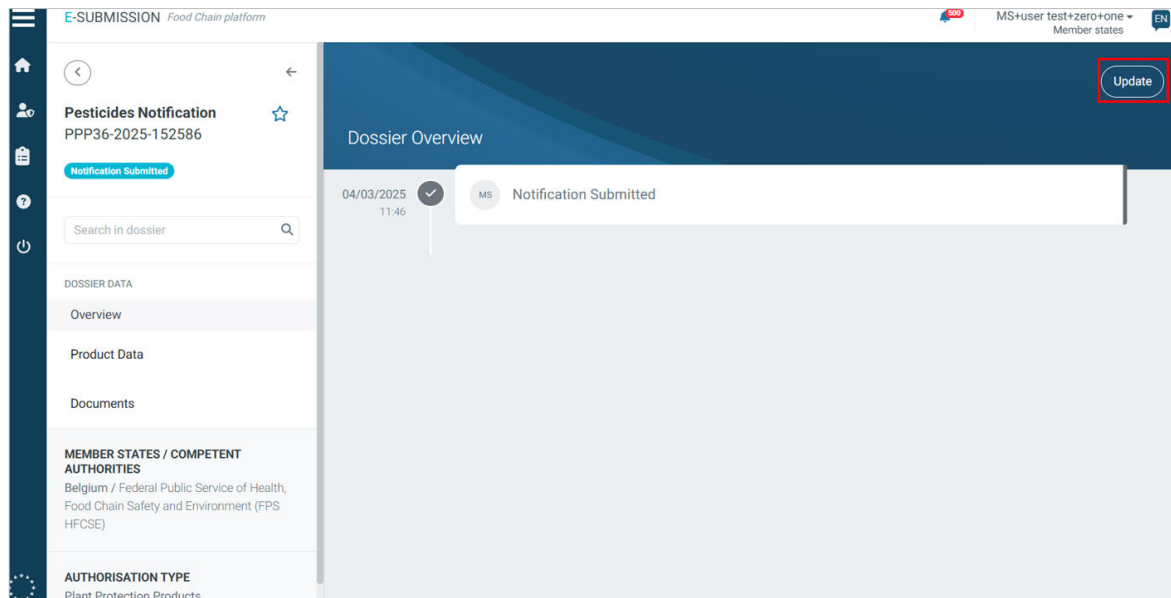
The screenshot shows the 'Documents' section of the platform. It displays a list of documents, including 'contributions for 2024.png', with an 'Add document' button and a 'Remove' button. The 'Documents' tab is highlighted with a red box in the left sidebar.

The screenshot shows two validation error messages in orange boxes. The first message states: 'Missing value for mandatory field National authorisation number' with a 'Go to validation error' button. The second message states: 'Missing value for mandatory field Authorisation holder in reference Member State' with a 'Go to validation error' button.

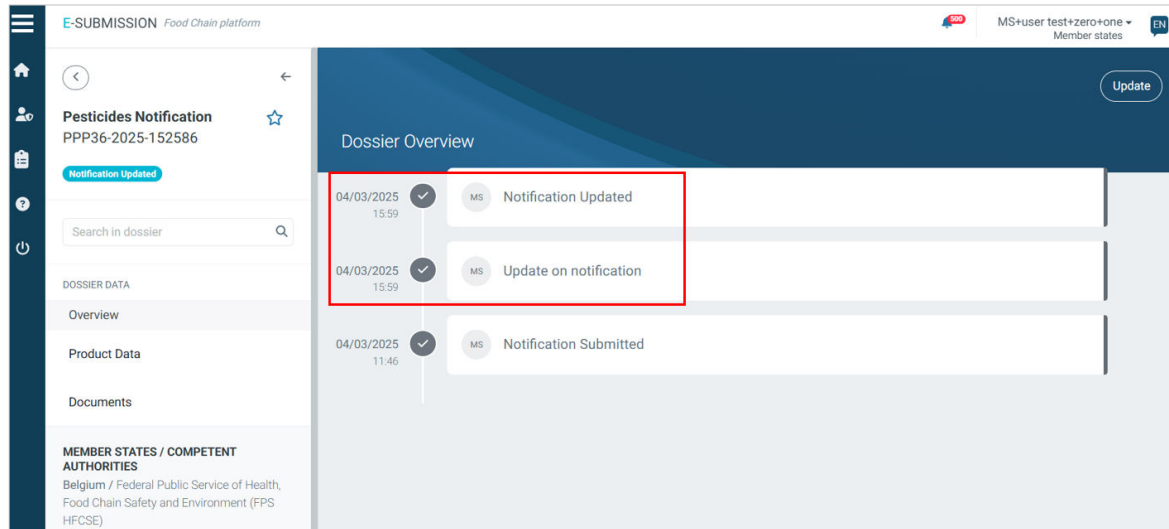
- The notification path and status are shown. Click **Complete action**.
Once submitted, an email notification is sent to the Commission PPP functional mailbox, and to all MS users. It is also visible to all EC users. This notification cannot be deleted.



- The notification timeline shows the submission date. An **Update** button appears for any subsequent updates/edits that may be carried out by users from the same MS-CA.



7. All fields are unlocked for content changes. Clicking the **Update** button resubmits the notification, which is reflected in the timeline.



6 PPP Emergency applications

Emergency authorisation applications are also submitted via the ESFC platform by applicants.

PPPEA can be created by Applicants and by MS-CA.

Draft applications created by applicants can be viewed only by them and not by MS-CA.

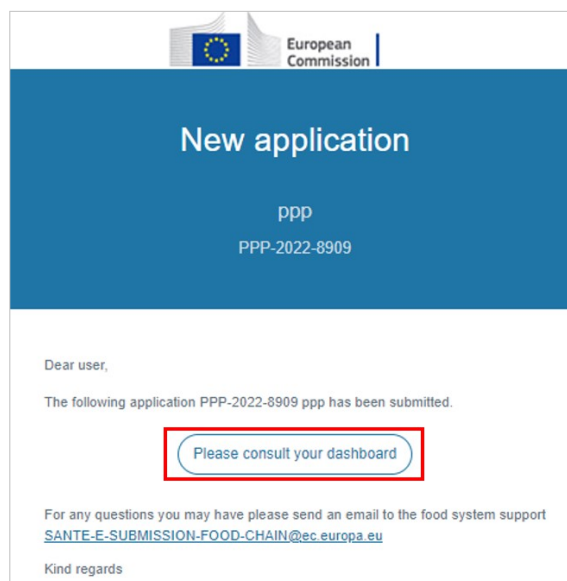
Draft applications created by MS-CA can be viewed by that MS-CA only.

Submitted applications can be viewed by other MS-CAs as well.

Submitted applications created by MS-CA can be viewed by the Applicant selected in Administrative Data section.

EC users can view submitted PPPEA applications.

Recipient MS-CA users receive an email notification linking to the ESFC dashboard.
EC users are not yet informed of the application submission. Other MS-CAs are not informed.



The MS-CA may create an application on behalf of an applicant.

If an applicant cannot enter its application into ESFC (for various reasons, e.g. the applicant is not expected to submit future applications and therefore setting up an account is considered unnecessary) the MS-CA can instead create the application on the Applicant's behalf, using the information already submitted through their local process.

This could take place in parallel with the assessment, after it, or even after the product has been used.

1. Create a Pesticides profile in SAAS. See [SAAS registration \[4\]](#).

2. Log in as MS-CA, then create and submit the application in ESFC on behalf of the **Applicant**. See [How to complete an application \[19\]](#).
3. To receive and manage the application in ESFC, log in as the recipient **MS-CA**, then follow the steps for approval or rejection, depending on your local assessment outcome. See [Manage application \[34\]](#).

6.1 Emergency authorisation process principles

1. ESFC ensures there is transparency across the EU for emergency PPP authorisations and related substances.
2. The **Applicant-selected 'recipient' MS-CA** are responsible for PPP emergency authorisations, managed on their local systems and assessed locally.
3. While the recipient MS-CA receive applications submitted directly by an applicant in ESFC, in certain cases they may also create and submit applications on behalf of the Applicant.
4. When emergency authorisations are **repeated**, a clear reasoning should be provided why no other solution has been found. Applicants should use the regular authorisation process to seek a longer-term solution to a recurring danger.

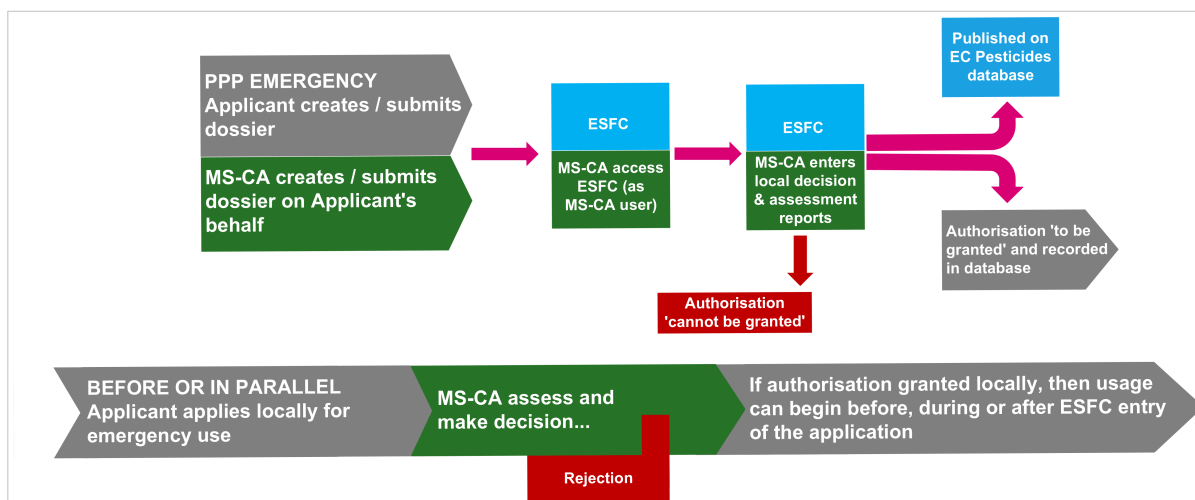


IMPORTANT

Go to the European Commission's [Procedure to apply for authorisation of a PPP](#) for details on all authorisations.

ESFC process

1. When starting an application, only users with a PPP profile in **SAAS** will be able to view the emergency authorisation PPP domain option in the food domain drop-down list.
2. Since there is no standard EC-wide dataset for PPP emergency applications, to simplify the input process not all ESFC fields are set as 'mandatory'.
3. The ESFC platform enables an audit trail and central data storage, and it also shares certain communications between actors.



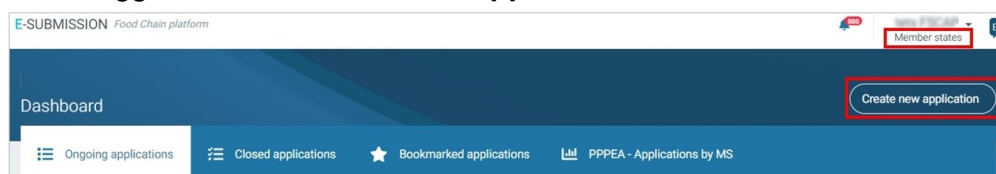
TIP

Because notifications arrive by email, to minimise avoidable delays or missing an applicant interaction, all ESFC users should maintain and monitor a stable IT environment – i.e. following mailbox filtering and email spam protocols etc.

6.2 How to complete an application

In this example, the MS-CA completes an emergency authorisation on behalf of the Applicant.

1. Once logged in, click **Create new application**.



2. Select the PPPEA authorisation type.

3. The top of the left pane shows the application status and phase. Note the sections list, and your MS-CA details below. The bottom section displays the authorisation and application type.

Now select the Applicant for whom you are creating an application. Use the '▼' arrow. The fields are populated with data held in SAAS.

If the Applicant does not appear in the dropdown list, it can be **manually entered**, but the details will not be stored in SAAS and will only exist for that application. Alternatively, the Applicant can register itself directly in SAAS.¹

4. Complete the application, inputting information/files already received by your local system.

¹For more information, visit [PPPAMS \(europa.eu\)](https://europa.eu/pppams).

**NOTE**

To avoid possible duplication, the MS-CA user should first search in the dashboard for an existing emergency submission before proceeding. Note that an applicant-created **draft** application will **not** appear, so coordination may be necessary.

6.2.1 Product data

1. Provide the **product trade name** – if there are multiple, click '+'. Complete the fields manually if it is a new product.

You can search the database if it already exists. Click '**Copy existing product details**'. In the pop-up, provide the company code or (partial) name, click '**Search**', and select from the displayed list. Click '**Select this product**'.

Product Data (Dossier saved at 09:24:31)

PPP Product

Product trade name(s)*
Enter the product trade name here...

Copy existing product details

Search by company existing product

Product company code *
a

Search

Organisation ID	Company code	Formulation type	Function	substance
☐	26037			
☐	26037	dd	AL - Other liquids to applied undiluted	nematicide (E)-2-Methyl-6-methylene-3,7-octadien-2-ol (isomycenol)

Select this product Cancel

2. The product details are populated. The **Formulation type** drop-down list is based on the 'Catalogue of Pesticides Formulation types and International Coding Systems' GCPF (GIFAP). Revised in May 2008 (www.croplife.org).

Product Data (Dossier saved at 16:14:34)

PPP Product

Product trade name(s)*
Product trade name

Copy existing product details

Product company code 2342342

Formulation type * AE - Aerosol dispenser

Clear

3. Click the '+' to select one or more Functions from the drop-down list. Tick the relevant check boxes next to each relevant function. If you can't see a function that you wish to use within the list, select '**Other**' and the field allows a free-text entry. '**Clear**' and '**x**' delete and remove your selection.

Function ?

attractant

Search for a function

other

attractant

fungicide

herbicide

insecticide

molluscicide

nematocide

plant growth regulator

Content of pure substance in product

Scale

Unit

87

Enter a scale

g/kg

Clear

X

+

- Select one (or multiple) active substance(s). You can 'Clear' your Substance data and, using the arrow, select differently from the list. Similarly with the Unit type. You can select multiple substances using the '+' button. The **Content of pure substance in product** field will pre-populate the **Max app rate per prod** fields in the GAP Data section (Step 6).

(4Z-9Z)-7,9-Dodecadien-1-ol

(E)-10-Dodecen-1-yl acetate

(E)-11-Tetradecen-1-yl acetate

(E)-2-Methyl-6-methylene-2,7-octadien-1-ol (myrcenol)

(E)-2-Methyl-6-methylene-3,7-octadien-2-ol (isomyrcenol)

(E)-5-Decen-1-ol

(E)-5-Decen-1-yl acetate

Active substance, Safener or Synergist

Content of pure substance in product

Scale

Unit

Aminopyralid

3

2

g/kg

Clear

X

+

(E)-5-Decen-1-ol

1

2

g/kg

Clear

X

+

Select

Enter a content

Enter a scale

Select

X

+

6.2.2 Classification and labelling

The classification fields and the product creation are combined in the ESFC flow – i.e. no longer are there two distinct phases for this, as was the case in PPPAMS.

- If there is no classification required, click '**No classification**' and the selection field disappears. Otherwise, that selection is mandatory. Multiple are possible by using the '+'.

Classification and Labelling Dossier saved at 09:22:56

Classification

☐ No classification

Classification*

Flammable solid Clear - +

Search - +

- Flammable solid
- Flammable liquid
- Germ cell mutagenicity
- Hazardous for the ozone layer
- Hazardous to the aquatic environment
- Organic peroxide
- Oxidising gas
- Oxidising liquid

2. Select one (or multiple) **GHS pictograms** from the icon list. Values can be found in Regulation (EC) No 1272/2008.

GHS pictograms

GHS pictograms

Xn Clear - +

Select a GHS pictograms - +

- GHS01
- Xn
- GHS03
- GHS04
- GHS05

3. Select an optional **Signal**, indicating the relative level of severity for hazards of the product.

Signal

Signal

Search

warning

danger

4. Select one, or multiple, hazard statements(s).

Hazard statement

Hazard statement

ppp_hazards.H332 Clear - +

Search - +

- H332
- H334
- H335
- H336

5. Select the optional **Precautionary statement** from the drop-down list, advising on precautionary measures to prevent or minimise adverse effects on humans or the environment.

Precautionary statement

Precautionary statement

Search

P363

P370

P371

P372

P373

6. Provide an **additional statement** if necessary.

Additional statement

Additional statement

Input free-text statement here

6.2.3 GAP Data

Define how/when the product will be used, according to Good Agricultural Practices.



IMPORTANT

You can **shortcut the data entry process** by uploading an excel with the values, which ESFC will parse and pre-populate if formatted correctly. Click **Upload GAP Data**.

1. Provide the use(s) of the substance. Click **New use** if there are multiple uses. The '▼' arrow **minimises** the data fields for each use type. Click the '📄' icon to create a duplicate (clone) use type. Alternatively, download the **GAP Template**, then via the **Upload GAP Data** button provide all the information in an excel file.

GAP Data Dossier saved at 09:37:46

Good Agriculture Practice

	Use No	Type of user	Crops	Growing crops	Pets / Harmful organisms	Action
▼	1	Trained professional	Not provided	•	Not provided	🗑️ 📄
▼	2	Trained professional	Not provided	•	Not provided	🗑️ 📄 Clone
▼	3	Trained professional	Not provided	•	Not provided	🗑️ 📄

- Now complete the fields within each use. All emergency applications assume a **'Trained professional'** as the default.

Type of use *
Select
Major
Minor

Type of user
Trained professional

Growing crops *
Indoor (I)
Clear
X
+
Select
Glasshouse (G)
Indoor (I)
Outdoor or field use (F)

- Using the European & Mediterranean Plant Protection Organisation database (EPPO), define the crop. Input a keyword or code into the **Search** field, and select the appropriate language. Select the relevant crops and click **'Add'**.

Search for an EPPO Code

Name or EPPO Code *
lemon

Language
ελληνικά
español
español
čeština
dansk
Deutsch
eesti
ελληνικά
English
français

Search

EPPO Code *	Name *	Type *	Language *	Preferred *	Select
STIBI	African lemon savory	PFL	en	false	☒
PMNMI	annual polemonium	PFL	en	false	☐
CIDGR	Bali lemon	PFL	en	false	☒
GANMD	bumpy lemon	PFL	en	false	☒
CIDLO	canton lemon	PFL	en	false	☒
CYGFL	East Indian lemongrass	PFL	en	false	☐

EPPO Codes - terms of use Add Cancel

- In the same way, search and add the pest(s) for which the product will be (has been) used.

Search for an EPPO Code

Name or EPPO Code *

Language
ελληνικά
español
español
čeština
dansk
Deutsch
eesti
ελληνικά
English
français

Search

EPPO Code *	Name *	Type *	Language *	Preferred *	Select
TIBCSE	17-year locust	GAI	en	false	☐
PRKAF	African locust bean	PFL	en	false	☒
LOCUMM	African migratory locust	GAI	en	false	☐
ROBKE	Allegheny moss locust	PFL	en	false	☒
ANORMA	Arabian tree locust	GAI	en	false	☐
MENPME	Atlantic locust	GAI	en	false	☐

EPPO Codes - terms of use Add Cancel

- The selections are displayed for each use type. Click the '🗑' bin icon to remove a selection.

GAP Data Dossier saved at 10:16:55

Good Agriculture Practice

Use No	Type of user	Crops	Growing crops	Pets / Harmful organisms	Action
1	Trained professional	[STIB] African lemon savory [CIDGR] Bali lemon [GANMD] bumpy lemon [CIDLO] canton lemon	Indoor (I)	[PRKAF] African locust bean [ROBKE] Allegheny moss locust	

Type of use: Minor Clear Type of user: Trained professional Clear Growing crops: Indoor (I) Clear +

Crop(s):* Select crop(s) Pest(s) / Harmful organism(s):* Select pest(s) / Harmful organism(s)

6. Complete the remaining (mandatory) fields. Note that the **Maximum application rate per AS** value is based on the Product Data provided and will be re-calculated if the **Max app rate per prod**, **Scale** and **Unit** values are changed.

Method / kind: broadcast Clear +

Timing / Growth stage of crop and mission between: And

Timing Start: 0 - Dry seed (see dressing takes place at stage 00) Select

Max No per use: 0* P.V. - Winter dormancy or resting period No per crop / season Min interval between applications

1 - Beginning of seed inhibition

1* P.V. - Beginning of bud swelling

Max app rate per prod: 23 Scale: 25 Unit: cfu/100 kg seed Clear

Active substance name	Max. application rate per AS	Calculated scale	Calculated unit
Aminopyralid	0.27600002	37	granules/100_kg_seed
(E)-5-Decen-1-ol	10.235001	26	g/100_kg_seed

Min water volume: Max water volume Dependent on development stage of crop ☐ Yes PHI (days)

Seed treatment ☐ Yes Remarks

New use Download GAP Template Download GAP Data Upload GAP Data

7. To enable wider team input and for convenience, you can download your supplied GAP data in excel format, share it for modifications, and re-upload. Alternatively, you can download the raw GAP template, complete it and re-upload.

AutoSave Download GAP Template Download GAP Data Upload GAP Data

GAP_Template_Download.xlsx

GAP_Data_Download.xlsx

Save this use Download GAP Template Download GAP Data Upload GAP Data

6.2.4 Consumer safety and justification

This data is unique to the emergency authorisation process. You can refer to named files you provide in the Documents section.

Consumer safety and justification

Consumer safety

MRL Values Table

Default MRL of 0.01 mg/kg according to Art 18(1)(b) Reg 396/2005

Value of tMRL *

Value of tMRL

Validated analytical method *

Validated analytical method

Measures taken to ensure consumer safety *

Measures taken to ensure consumer safety

1. **Consumer safety:** The Maximum Residue Level (MRL) Values Table is set to the default maximum level. However, if an **active substance**² in the Product Data section is selected (in this case "Acetamiprid"), the MRL Values Table expands so you can identify the corresponding Food Product and its pesticide residue, as regulated across the EU.

Note that the active substance name and its residue name may be different.

Consumer safety and justification Dossier saved at 13:45:36

Consumer safety

MRL Values Table

EPPO Code for CROP	Product	Pesticide residues
		Acetamiprid
Bali lemon	Select a product 	N/A ☐
canton lemon	Select a product 	N/A ☐
bumpy lemon	Select a product 	N/A ☐
African lemon savory	Select a product 	N/A ☐

- a. Click the '📋' list icon to select the Food Product for your crop, as selected in the GAP Data section. The PIMS database will display most food products and/or food families. Click the radial button next to your selection, then '**Select**'.

²See [Active substances, safeners and synergists](#)

MS-CA users processing notifications and emergency authorisations

Consumer safety and justification Dossier saved at 13:45:36

Consumer safety

MRL Values Table

EPPO Code for	EPPO Code	CIDGR
Bali lemon	ENG	Bali lemon
canton lemon	LATIN	None
bumpy lemon		
African lemon savory		

Choose a Food Product

Please confirm a value, or perform your own search.
Alternatively if the EPPO code represents a use for a bumpy lemon, select the option at the bottom of the list.

Select	CODE	Proposed product category from the EU pesticides database
☐		Not Applicable bumpy lemon
☐	0100000	FRUITS, FRESH or FROZEN; TREE NUTS
☒	0110000	Citrus fruits
☐	0110010	Grapefruits

Showing 382 results Filter...

Select Cancel

Pesticide residues

Acetamiprid	
☒	N/A ☐
☒	N/A ☐
☒	N/A ☐
☒	N/A ☐

- b. The corresponding MRL will display, with the appropriate regulation. Confirm the food type complies with this level using the check box.

Consumer safety and justification Dossier saved at 13:50:32

Consumer safety

MRL Values Table

EPPO Code for CROP	Product	Pesticide residues
		Acetamiprid
Bali lemon	Citrus fruits ☒	Default MRL of 0.9 Reg. (EU) 2019/88 ☒
canton lemon	Select a product ☒	N/A ☐
bumpy lemon	Lemons ☒	Default MRL of 0.9 Reg. (EU) 2019/88 ☐
African lemon savory	Select a product ☒	N/A ☐

- c. If the MRL is not relevant to a crop or food product, click 'N/A' in the 'Pesticide residues' column. You can also remove a selection using the 'Not Applicable' radial button within the list screen (in this case "bumpy lemons").

Choose a Food Product

Please confirm a value, or perform your own search.
Alternatively if the EPPO code represents a use for a non-edible use, select the option at the bottom of the list.

EPPO Code	GANMD
ENG	bumpy lemon
LATIN	None

Showing 382 results Filter...

Select	CODE	Proposed product category from the EU pesticides database
☒		Not Applicable - non-edible use
☐	0100000	FRUITS, FRESH or FROZEN; TREE NUTS
☐	0110000	Citrus fruits
☐	0110010	Grapefruits
☐	0110020	Grapes

- Value of tMRL:** Include information on the measures taken to confine the commodities resulting from the treated crop to the territory of the notifying MS, pending the setting of a tMRL at EU level.
- Validated analytical method:** Provide details of the availability of the method for monitoring of residues in plants and plant products.
- Measures taken to ensure consumer safety:** Describe the consumer safety measures taken, indicating if the active substance(s) contained in the PPP being authorised is listed in Annex IV to Regulation (EC) No 396/2005, or would be expected to be listed in that Annex.

Provide the justification behind the emergency authorisation request.

Justification

Type of danger *

Type of danger

Size and effect of danger *

Size and effect of danger

Absence of any other reasonable means *

Absence of any other reasonable means

Rationale *

Rationale

Mitigation measures *

Mitigation measures

Applications in progress *

Applications in progress

Research activities *

Research activities

1. **Type of danger:** Provide reasoning for what category the 120-day authorisation is given. Whereas reference to the EU quarantine legislation may suffice for quarantine pest, elaborate reasoning should be provided for the 'Any harmful pest' category.
2. **Size and effect of danger:** Describe the area affected, the development over time of the infestation, and the agronomic and economic effects it has.
3. **Absence of any other reasonable means:** Describe the alternative control measures (chemical, non-chemical and cultural) and indicate why they do not (in combination) suffice. Describe which, if any, authorisations for the pest to be controlled exist in other Member States.
4. **Rationale:** Provide the rationale based on the available information to justify the emergency authorisation. A description of the consequence if authorisation is not given (e.g. crop losses, costs, environmental risks) should be considered. Describe what measures are taken to limit and control use.
5. **Mitigation measures:** Describe what mitigation measures are taken if needed for minimising risk to humans, animals, and the environment – attach summary risk assessment in the Documents section. Describe what measures are taken to limit and control use.
6. **Applications in progress:** The use notified may have been applied for already, or a suitable alternative PPP may be in the process of authorisation. Describe such applications, including a possible date of authorisation. For emergency authorisations that are in fact extensions of already authorised uses of products containing approved substances, reference to an ongoing Article 51 (minor use) or Article 33 (other uses) or Article 40 (mutual recognition) procedure should be given, where applicable.
7. **Research activities:** Describe the research efforts undertaken and/or in progress, their aims, their expected date of results.

**NOTE**

Enter "n/a" if a mandatory field is not applicable.

6.2.5 Documents

Upload any supporting documents, or documents referred to in the free-text fields, and label them accordingly. Make sure the content does not contain personal or confidential information.

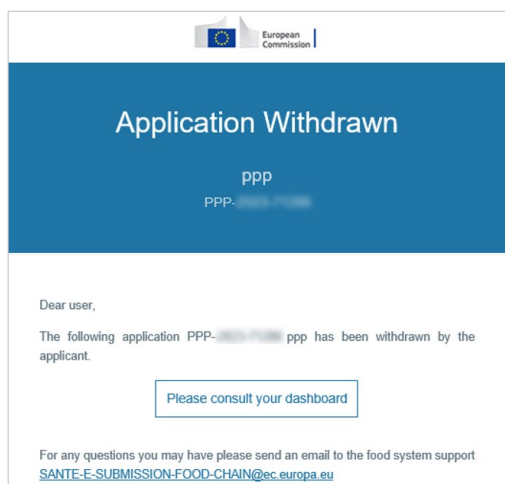
6.3 Submit application

When all application sections have been completed, click '**Submit**'. If mandatory fields remain incomplete, error messages will appear. These needs to be addressed.

1. Complete the message displayed. Click '**Complete action**'.

2. Once submitted, the application process labels update in a new **application overview** screen. The icon allows a download (currently in excel format) of the application details.

3. The application can be withdrawn after submission, whether it was created by the Applicant or by the MS-CA on the Applicant's behalf. A notification is sent.

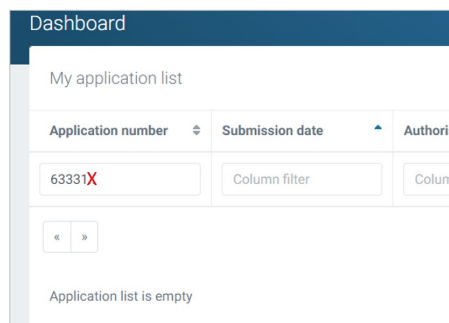


4. Now proceed as the recipient MS-CA to process the application.

6.4 Tracking applications

Before submission, the application is automatically saved as *draft* and appears in the dashboard. Its content is viewable by the Applicant (and the recipient MS-CAs after its submission). Its content can be developed by the MS-CA after authorisation is granted with follow-up data until publishing.

When searching in the dashboard for an application, be sure to remove any spaces around the application number.



The search can also be made by product name.

Throughout the submission process, users who are connected to an application receive notification emails indicating activity. The email links back to the platform dashboard.

Activity is also flagged by the notification bell , in date order for all your ongoing applications.

The status badges denote the current and next phase of the application. The dashboard timeline updates as the application proceeds through each phase. Note the possibility of bookmarking an application by clicking the star '☆'.

Pesticides Application PPP-2023-69021 Authorisation not granted Process Finished	05/01/2023 10:08 ✓ MS Authorisation not granted cannot be granted
Pesticides Application PPP-2023-69007 Application Received Assessment in progress	27/12/2022 20:41 ✓ Applo Application Received Submitting draft Submitted version
Pesticides Application PPP-0000-229 Authorisation Granted Assessment done	27/12/2022 16:05 ✓ Authorisation Granted
Pesticides Application PPP-0000-20 Authorisation Published Process Finished	27/12/2022 16:02 ✓ Authorisation Published
Pesticides Application PPP-2023-69082 Withdrawn Process Finished	10/01/2023 09:01 ✓ Applo Withdrawn Application withdrawn by company



TIP

A completed or withdrawn application can be found in the '**Closed applications**' folder. Your bookmarks will appear in the bookmark folder (based on your log-in).

Dashboard

[Ongoing applications](#)
[FSCAP ongoing applications](#)
[Closed applications](#)
[Bookmarked applications](#)
[PPPEA - Applications by MS](#)

6.5 Manage application

An email notification is received by the MS-CA after a PPPEA application has been submitted (by Applicant, or on behalf of the Applicant). The MS-CA needs to:

- Process the application, including checking and modifying information in the dossier data section (C&L, GAP, Consumer safety and justification).



NOTE

It is essential that the MS-CA carefully checks and amends all information in the application, since this will be published if the authorisation is granted.

- Specify if an authorisation is granted or not granted.
- MS-CA can **develop the application** GAP Data right up until publishing and specify the authorisation decision for each 'Use type'.
- Input the authorisation information/dates etc.
- Publish the application.
- Post-authorisation actions.

6.5.1 MS Data section

1. Log in as the MS-CA.

The **Overview** tab shows the application's progress. Click the **'MS Data'** tab to access the application processing fields.

The left screenshot shows the 'Dossier Overview' page for application PPP-2022-61845. The sidebar on the left has tabs for 'Overview', 'Administrative Data', 'Product Data', 'Classification and Labelling', 'GAP Data', 'Consumer safety and justification', 'Documents', 'PROCESSED DATA', and 'MS Data'. The 'MS Data' tab is highlighted. The main content area shows 'Application Received' on 20/10/2022 at 12:28. The right screenshot shows the 'MS Data' page with various input fields for application processing, including 'National application reference', 'Application received', 'Validity check date', 'Equivalence check date', 'Assessment date', 'Draft report date', 'Comparative assessment report URL', 'List of test and study report URL', and 'Registration report URL'.

2. Provide the **National application reference**, as assigned in the national system.

The screenshot shows the 'MS Data' page with the 'National application reference' field filled with the value 'BE-000-1234'. The page also shows a 'Dossier saved at 17:00:05' message.

3. Complete the date information fields.

The screenshot shows a form with five input fields, each with a label above it and a red rectangular highlight around the input area:

- Application received
- Validity check date
- Equivalence check date
- Assessment date
- Draft report date

Supply the date when the application was received and select the validity check date, if relevant.

4. **Equivalence check date.**
5. The '**Assessment date**' refers to the date the assessment was finalised.
6. **Draft report date.**
7. Now provide links to the documentation hosted on the MS-CA's PPP system. Please only use **http://** or **https://** so the database can automate the link correctly.

The screenshot shows a form with three input fields, each with a label above it and a red rectangular highlight around the input area:

- Comparative assessment report URL
- List of test and study report URL
- Registration report URL

URL link to the **Comparative assessment report URL**.

8. URL link to the **list of test and study reports** used to support the application.
9. Provide the **Registration report URL**.
10. Finally, select the MS-CA assessment outcome, either '**Authorisation cannot be granted**' or '**Authorisation to be granted**', and complete the message pop-up. Click '**Complete action**'.

The authorisation phase begins, go to the Authorisation overview screen.



IMPORTANT

To enable correct URL code behaviour, please ensure you only supply **http://** or **https://**

6.5.2 Authorisation overview

1. The Authorisation overview shows application path.
Click '**Authorisation**' tab to provide the authorisation background, dates, details, limitations and authorisation excel and pdf.

2. Provide the **National authorisation reference** number.
3. Select any **previous derogations** of the emergency authorisation, if any, from the dropdown list, in case the authorisation that you are creating has already been granted for this application for a period of 120 days and now needs to be extended.
4. Identify a **contact person** responsible for the authorisation at the MS-CA from the dropdown list, if any, with email/phone information (i.e. not a generic mailbox).
5. **Authorisation date**

6. **Entry into force**
7. **Expiry date**
8. Complete the fields for the area permitted to be treated, i.e. the size in your chosen units where the product will be used. The area **actually treated** is completed after the treatment with the product, see [Post-authorisation actions \[39\]](#).

Area permitted to be treated

Area actually treated

Further limitations

☐ Control of quarantine pest(s)

9. The system imports the authorisation details in **excel** and **PDF** formats. These will appear on the public PPP database after publication.

6.5.3 Decision for each use

Until publishing, the application can be developed by the MS-CA.

1. In the **GAP Data** section, new 'Use types' can be added using the **Add a new use** button. Alternatively, the clone '📄' button will duplicate an existing 'Use type', which can then be edited. Each can also be deleted, '🗑️'.

GAP Data

Dossier saved at 14:44:45

Good Agriculture Practice

	Use No	Type of user	Crops	Growing crops	Pets / Harmful organisms	Action
▼	1	Trained professional	[1POMF] Polemoniaceae 🗑️ [GANMD] bumpy lemon 🗑️	Indoor (I)	[LOCUMA] Locusta migratoria manilensis 🗑️ [LOCUMI] Locusta migratoria migratoria 🗑️	🗑️ 📄 Granted ▼ Clear
▼	2	Trained professional	[1POMF] Polemoniaceae 🗑️	Outdoor or field use (F)	[LOCUMI] Locusta migratoria migratoria 🗑️	🗑️ 📄 Select ▼
▼	3	Trained professional	[1POMF] Polemoniaceae 🗑️ [PMNCO] Polemonium caeruleum 🗑️	Outdoor or field use (F)	[GAMMLO] Gammarus locusta 🗑️	🗑️ 📄 Please Select Granted Not granted Suspended Withdrawn

Add a new use

Download GAP Template

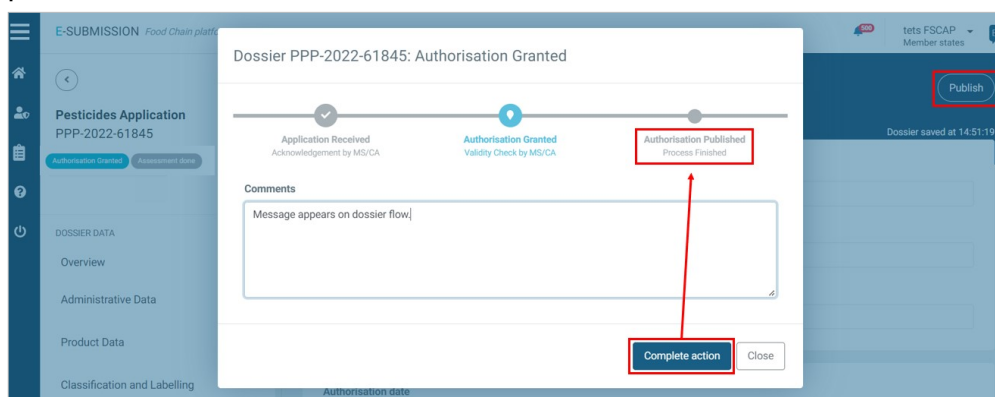
Download GAP Data

Upload GAP Data

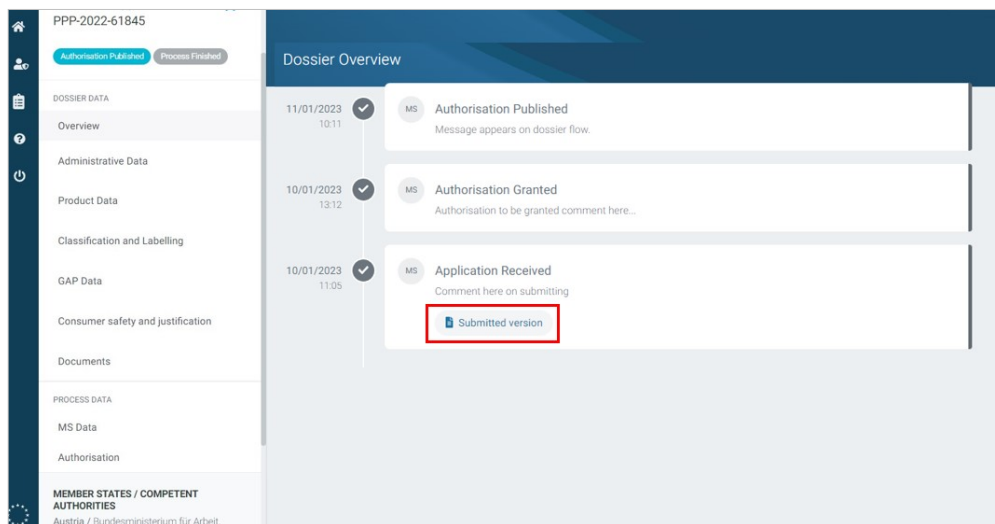
2. You have the option to download the existing dataset in excel format – or download the blank GAP template – which enables you to build the dataset 'offline', then re-upload it using the **Upload GAP Data** button.
3. Each 'Use type' requires a decision in the Action column. Click the **Select** dropdown: **Granted**, **Not granted**, **Suspended** or **Withdrawn**.

6.5.4 Publish authorisation

1. Click '**Publish**' and provide a message in the pop-up. The dossier enters the end phase.



2. Once you click '**Complete action**', the authorisation outcome and details are published. The dossier status is now **Process Finished**. Applicant, all MS-CAs and EC are notified. The original application can be downloaded from the icons displayed, the authorisation information can be obtained via the EU Pesticides database.



3. All elements of the authorisation are publicly accessible and downloadable on the [Emergency Authorisations database](#).

notifications, including the justifications underpinning the emergency authorisation, where appropriate. Member States are also invited to analyse and comment on the notifications provided by other Member States. Where the justification provided by the Member State is not considered complete or acceptable, the Member State may be asked by the Commission to provide further information.

In cases where a Member State proposes to set a temporary MRL, such proposals will be referred for discussion to the Standing Committee on Plants, Animal, Food and Feed – Section Phytopharmaceuticals – Pesticides Residues.

Furthermore, following the notification of emergency authorisations in accordance with Article 53(1) of the Regulation, in accordance with Article 53(2), the Commission may consult EFSA for an opinion or for scientific or technical assistance – in particular, this may be done in case of repeated emergency authorisations. If so, EFSA shall provide its opinion or results of its work within one month of the request.

Where, based on EFSA's advice, the Commission concludes that an emergency authorisation is not justified, it may present a proposal to the Standing Committee in accordance with Article 53(3) providing that the Member State may not extend the duration of the authorisation or may not repeat it, or requiring the Member State to withdraw or amend it.

